

FRIENDS OF THE ANGLICAN CHURCH IN ETHIOPIA AND THE HORN OF AFRICA

Charity number: 1139834

Minutes of a trustees meeting held online on Wednesday 13th January 2021, at 2pm

Agenda Item	Action
<p>1. Welcome and apologies Present: Chris Haywood (Chair), Tina Bailey, Bill Poole, Sally Lynch (minutes) In attendance: +Andrew Proud</p> <p>Apologies had been received from Darrell Hannah.</p>	
<p>2. Opening Prayer CH opened the meeting in prayer.</p>	
<p>3. Declarations of Interest There were none.</p>	
<p>4. Minutes of the last meetings - 23rd September 2020 2nd November 2020 (extraordinary meeting, part II minutes only) 10th November</p> <p>All minutes were formally approved. Minutes for 23rd September and 10th November are now posted on the website.</p>	
<p>5. Matters arising 23rd September 2020</p> <ul style="list-style-type: none"> • Item 5: representatives of the Mothers Union (MU) had made a presentation at the trustees meeting on 10th November. • Item 6: DH/CH email to ++Mouneer had received a warm response. A meeting between reps of each charity had taken place, ++M was not present. • Item 9: the Annual Report to the Charity Commissioners had gone off, thanks was given to TB. The Governance and Grant Making Protocols had been agreed by trustees by email and thanks was given to BP. • Item 10: All open minutes are now on the website. The newsletter had been completed and circulated as widely as possible before Christmas. <p>2nd November 2020 (extraordinary meeting, part II minutes only)</p> <ul style="list-style-type: none"> • The only action point was for BP to draft and email, trustees to agree it, and a grant of \$5K to be sent for flood relief. This had all been done. <p>10th November</p> <ul style="list-style-type: none"> • Item 7: the draft letter from all three agencies to ++M has not yet been received. CH will touch base with Canon Anthony about it. 	<p align="center">CH</p>

<ul style="list-style-type: none"> • Item 8: All of us have indeed been seeking to keep abreast of, and praying for the situation around Tigray. AP had this week sent round a French news report update, which was very helpful. • Item 9: BP had liaised with Naomi Herbert re payment of any grant awarded and ascertained that this would be through the London office, thus in sterling and avoiding bank fees. The transfer of funds re St. Matthew's request had happened. 	
<p>6. Update on collaboration with FAPA and JMECA</p> <p>There are currently no formal developments.</p> <ul style="list-style-type: none"> • FACE trustees had been invited to part of the JMECA AGM. CH, DH and BP had been able to attend online and reported that it has been good to hear directly from ++M about developments in the area. • CH had asked about the vacancy at St. Matthew's. The reply was that (at that time) there were two candidates. • The FAPA newsletter had been circulated to all trustees and ours forwarded to FAPA. • There was a good sense of partnering together, building relationships, confidence and trust. 	
<p>7. Review of current situation in ACE esp. St Matthews Developments</p> <p>See above re vacancy.</p> <p>BP had circulated an email from John Kempen (6.11.20) with an update.</p> <ul style="list-style-type: none"> • It is possible that restrictions are tightening again re Covid. • It is thought that the library and breakfast club are still operating despite Covid (though the library had been closed during the last lockdown). • Little is known of the current situation in Gambella. It as noted that we prayed for the area recently through the Anglican Cycle of Prayer (though we do pray at other times too!). • It seems that the floods have subsided but that there had been significant damage. • Politically and socially, there has been less mention in the media of the Dam, though there have been reports of a locust devastation in the north which result in famine. • There is real concern for many displaced people n Sudan from the Tigray region. 	
<p>8. Grant applications:</p> <p><i>Mothers Union Eagle Process and Literacy Project</i></p> <ul style="list-style-type: none"> • Following the excellent presentation at the meeting of 10th November, CH had circulated updates from the MU, which demonstrated how the projects had been re-configured for the Gambella context. The MU had submitted an application for a grant covering the whole amount of the project: £ £15,624. 	

- TB suggested that the information be disseminated to the MU leadership in her own diocese (Oxford) to promote the projects further and perhaps gain further support. This was encouraged.
- BP was pleased to note that the projects were faith based, sustainable and focussed on self-help.
- SL reflected on the valuable MU projects seen on the 2018 visit to Gambella, to see more of this would be good.
- AP raised concern about a lack of leadership from the Anouak community, reflecting the difficulties in the own of Anouka and Nuer men working together.
- Trustees felt that the application (supporting the previous presentation) was robust and comprehensive. BP had provided the necessary financial information.
- It was unanimously agreed by trustees (and endorsed by AP) to fund the project in full.

TB

Flood relief funding

- BP had sent an update to trustees.
- Trustees asked how the relief money had been spent.
- Culturally, rebuilding churches generally takes priority, though it was noted that the email accompanying the grant had specified that it was for 'those most in need of food and a home'.
- BP would enquire further so that we can update donors in the next newsletter.

BP

Samaritans Fund (May 2020)

- No further information.

St. Matthews Grant Request (03.11.20)

- The transfer had been made on 20th November and Meaza had sent a receipt and bank statement to BP on 12th January. Along with the last stipends payments, trustees now have a full set of receipts for all grants from 2020.

9. Finance

a. SOFA

BP had sent this in advance of the meeting, along with a report:

The SOFA spreadsheet was circulated and is up to date as of 31-12-2020. In summary:

Category	Income	Expenditure
ACE Unrestricted	10300	25100
Mother Union	3840	0
St. Matthew's General	9624.28	12117.96
St. Matthew's Library	897	3250
St Matthew's Breakfast Club	3672	750
Interest	62.33	n/a
Trustee Expenses	n/a	99
Administration Expenses	n/a	634.02

<p>Total income for 2020 was £28395.61 but an additional sum of £987.50 relating to 2019 Gift Aid is due. The total expenditure was £41217.96.</p> <p>CAF Bank is increasing charges for 2021 as follows:</p> <ul style="list-style-type: none"> • Monthly account fee up from £5 to £8 (£96/annum) • Sterling cheque processing £0.50 up from 0, • SWIFT overseas bank transfers from £20 to £25 and • CHAPS payments from £15 to £25 (Sterling high value same day or time critical lower value) <ul style="list-style-type: none"> • Trustees noted that the excess spending over income was due to accumulated reserves, this would change from now on. • BP also reported that the exchange rate was now 50 birr/ £1 (at the start of 2020 it was 31 birr/£1) so the money is going a little further currently. <p>BP was thanked for his work.</p>	
<p>10. Communications, administration and website, especially Newsletter</p> <ul style="list-style-type: none"> • The autumn newsletter had gone out before Christmas to all contacts for whom we have an email address. • The next one ought to go quite soon. Suggested articles: <ul style="list-style-type: none"> - The cathedral at Gambella update - Meet the trustees: DH and TB - Meet the patron: AP - News of the MU project - Update on staffing • SL proposed that the current database be updated / tidied up. TB will send what she has to SL who will get on with it(!). • There is still work to do on the website 	<p>SL All TB TB</p>
<p>11. FACE Vision, Mission and Strategy Strategic Vision and Next steps</p> <p>It was agreed that trustees need a dedicated meeting on this, although much progress had been made. CH propose dates.</p>	<p>CH</p>
<p>12. AOB</p> <ul style="list-style-type: none"> • New trustees: CH had communicated with David and Jane Levins who had spent time in Ethiopia (David with the Embassy and both worshipping at St. Matthew's). Back in the UK now, they were willing for one of them to become a trustee. Trustees agreed that CH would invite him / her to our next meeting as an observer, and trustees would then carry out due diligence and safer recruitment if it was agreed to appoint. 	<p>CH</p>
<p>13. Date of next meeting</p> <ul style="list-style-type: none"> • CH would email round proposed dates – possibly for evening meetings. • CH thanked everyone for their attendance. • AP closed the meeting with prayer. 	<p>CH</p>